

Te Pūkenga Council 14 March 2024 ordinary meeting



The meeting will be preceded by a Poroporoaki at 9.30am for Peter Winder and John Brockies at Ngā Kete Wānanga Marae.

Meeting Venue: Boardroom, Level 3 ND Building, MIT Otago campus

14 March 2024 11:00 AM - 04:30 PM

Agenda Topic	Presenter	Time	Page
Karakia timatanga			5
Open Agenda			
1. Welcome/apologies/notices Apologies have been received from Kim Ngarimu	Sue McCormack		
2. Administration (open)	Sue McCormack	11:00 AM-11:05 AM	6
2.1 Council membership and schedule of committees			6
Recommendation: That Council note the membership terms and the schedule of meetings for 2024.			
2.2 Register of interests			13
Recommendation: That Council note the register of interests and notify the Acting Chair of any items on the agenda for which they have a conflict or perceived conflict.			
2.3 Minutes (draft) of the meeting held 8 February 2024 (ordinary meeting)			16
Recommendation: That the Council approve the minutes of Te Pūkenga Council open meeting held on 8 February 2024 as a true and correct record.			
3. Chief Executive's report	Gus Gilmore	11:05 AM-11:10 AM	24
Recommendation: That Te Pūkenga Council:			
a. Receive the report titled 'Chief Executive's Report to Council – Open Session';			
b. Note the update on current issues, key achievements and highlights arising during the reporting period.			
4. Reports from Committees		11:10 AM-11:15 AM	29
4.1 Report from open portion of Te Poari Akoranga held 1 March 2024	Kieran Hewitson / Deborah Young (TBC)		29
Recommendation: That Te Pūkenga Council approve that Doug Pouwhare be co-opted to Te Poari Akoranga.			

4.2	Report from open portion of Finance Risk and Audit Committee meetings held 14 February 2024 and 28 February 2024	Jeremy Morley		32
<p>Recommendation: That Te Pūkenga Council approve Sue McCormack, Jeremy Morley and Bill Moran to be added to the current authorised bank signatories and that Peter Winder and Murray Strong are removed as bank signatories.</p>				
5.	Correspondence			34
5.1	Letter to Minister for Tertiary Education and Skills 16 February 2024 re Notice of Appointment of Megan Pōtiki to OP Education Foundation Trust (Otago Polytechnic)			34
6.	He take atu anō Any other business (open)			
7.	Resolution to exclude the public			35
<p>Recommendations: That the public be excluded from the remainder of the meeting. This resolution will be made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 (LGOIMA) (noting Te Pūkenga Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies) and the particular interests protected by section 9 of the Official Information Act 1982 (OIA) which would be prejudiced by the holding of the relevant parts of the proceedings of the meeting in public.</p>				
<p>Closed agenda</p>				
8.	Administration (closed)	Sue McCormack	11:15 AM-11:20 AM	38
8.1	Minutes of the closed portion of the meeting held 8 February 2024			38
<p>Recommendation: That the Council approve the minutes of Te Pūkenga Council closed meeting held on 8 February 2024 as a true and correct record.</p>				
8.2	Minutes of the extraordinary e-meeting held 27-29 February re Additional Specialist Advisors			
<p>Recommendation: That the Council approve the minutes of Te Pūkenga Council e-meeting held on 27-29 February 2024 as a true and correct record.</p>				
8.3	Minutes of extraordinary e-meeting held 6-7 March re Emeritus Professor nomination			
8.4	Ngā mahi hei Actions			
<p>Recommendations: That Council note the pending actions.</p>				
9.	Monthly reports			50
9.1	Chief Executive's report	Gus Gilmore	11:20 AM-12:20 PM	50
<p>Recommendation: That Te Pūkenga Council (the Council):</p> <ol style="list-style-type: none"> a. Receive the report titled 'Chief Executive's Report to Council – Closed Session'; and b. Note the update on current issues, key achievements and highlights arising during the reporting period. 				

9.2	Wellbeing and Safety monthly report	Keri-Anne Tane and Garth Gulley	12:20 PM-12:35 PM	61
	Recommendation: That Te Pūkenga Council:			
	a.	Review the Wellbeing and Safety report.		
	b.	Provide feedback.		
Lunch			12:35 PM-01:20 PM	
10.	Disestablishment progress update	Gus Gilmore	01:20 PM-01:50 PM	66
11.	Risk and compliance		01:50 PM-02:10 PM	75
11.1	Academic-related risks and opportunities to support transition of mahi to new entities in a safe way	Angela Beaton		75
12.	Reports from and relating to Committees			105
12.1	Report from closed portion of Te Poari Akoranga held 1 March 2024 and e-meeting held 5-6 March 2024	Kieran Hewitson / Deborah Young (TBC)	02:10 PM-02:15 PM	
12.2	Reports from closed portion of Finance Risk and Audit Committee meetings	Jeremy Morley	02:15 PM-02:35 PM	105
12.2.1	14 February 2024 and e-meeting held 15-16 February 2024			105
12.2.2	28 February 2024			107
12.3	Verbal update from Interim Maori Advisory Committee meeting held 11 March 2024	Josie Keelan	02:35 PM-02:40 PM	
12.4	Appointments to Council Committees from 1 April 2024	Sue McCormack	02:40 PM-02:45 PM	
13.	Inwards correspondence (confidential)		02:45 PM-02:50 PM	124
13.1	Letter from Chief Executive Water New Zealand 23 February 2024 re Upcoming Changes at Te Pūkenga			124
13.2	Letter from Prof. Douglas G. Sutton 6 March 2024 re Whangarei Knowledge Hub			
14.	Outwards correspondence (confidential)			
	There is no confidential outwards correspondence to note			
15.	He take atu anō Any other business (confidential)			

[Karakia whakakapi](#)

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Next meeting date: Thursday 11 April 2024

Karakia timatanga

Tēnā tātou here are some useful phrases you can use to introduce opening karakia next time you are asked to lead it.

Māku e huaki te wānanga nei.

I'll open our shared space.

Kia huakina te wānanga nei ki te karakia.

May our shared space be opened with karakia.

Kāti anō kia karakia e manawa ora ai te wānanga nei.

It's only fitting that we begin with karakia so we may strengthen our shared space together.

Karakia tīmatanga Opening incantation

**Whakarongo rā e Rongo
ki Te Pūkenga
te manawa nei
ki te rongo taketake,
te whiwhia, te rawea
te whiwhi-ā-nuku
whiwhi-ā-rangi
i takea mai i te kāhui o ngā ariki.
kia tūturu ka whakamau ai kia
tina,
Tina! (everybody)
Hui e?
Tāiki e!**

Listen o Rongo
to Te Pūkenga
offering gratitude
for the peace and harmony
that allows us to enjoy
he gifts of the earth
and the heavens
bequests of a higher order.
And bind it firmly,
firmly!
Do we all concur?
We concur!

When someone has led karakia to open a hui, it is seen as respectful for someone else to then thank them for carrying out that duty. Here are some mihi to the kaikarakia you can try next time.

Tēnā koe i tō karakia mai.

Thank you for delivering karakia.

Ka nui te mihi o te manawa ki a koe, i tō karakia mai.

With heartfelt gratitude, thank you for delivering karakia.

Kia waiho mā ēnei kupu e kawe atu te whakamiha ki a koe, i tō karakia mai. Nāu oti, e manawa ora nei te wānanga.

May these words convey my sincerest appreciation to you for delivering karakia. Because of you, our shared space is now strengthened.



Te Pūkenga Council member terms

Member	Start date	Current term ends	Appointed by
Sue McCormack (Acting Chair)	1 April 2023	31 March 2027	Minister of Education
Dr Teorongonui Josie Keelan	2 November 2021	31 May 2024	Komiti Māori nomination
Kim Ngārimu	1 April 2020	31 March 2024	Minister of Education
John Brockies	18 June 2020	31 March 2024	Minister of Education
Heath Sawyer	4 October 2021	The earlier of either: i. the election of the Kaimahi Advisory Committee, due to take place in March/April 2024; or ii. 31 May 2024.	Interim Staff Committee nomination
Jordan Gush	4 October 2021	The earlier of either: i. the election of the Learner Advisory Committee, due to take place in March/April 2024; or ii. 31 May 2024.	Interim Learner Committee nomination
Tagaloatele Peggy Fairbairn-Dunlop	1 April 2021	31 March 2025	Minister of Education
Jeremy Morley	1 September 2022	31 August 2025	Minister of Education
Sam Huggard	1 April 2020	31 March 2026	Minister of Education
Bill Moran	1 April 2023	31 March 2027	Minister of Education



2024 Schedule of Te Pūkenga Council and Committee meetings

As at 5 March 2024

Council – confirmed dates

Month	Date	Day	Meeting	Activity	Venue
February	8	Thurs	Council	Ordinary meeting	Wellington
March	14	Thurs	Council	Ordinary meeting	Auckland
April	11	Thurs	Council	Ordinary meeting	Online
April	30	Tues	Council	Ordinary meeting (annual report)	Online
May	9	Thurs	Council	Ordinary meeting	Wellington
	10	Fri	Council	Disestablishment workshop	Wellington
June	6	Thurs	Council	Ordinary meeting	Online
July	11	Thurs	Council	Ordinary meeting	Auckland
August	8	Thurs	Council	Ordinary meeting	Online
September	12	Thurs	Council	Ordinary meeting	Christchurch
October	10	Thurs	Council	Ordinary meeting	Auckland
	11	Fri	Council	Disestablishment workshop	Auckland
November	7	Thurs	Council	Ordinary meeting	Online
December	12	Thurs	Council	Ordinary meeting	Auckland

Committees

Finance Risk and Audit Committee – confirmed dates

Name	Role	Meeting dates	Venue
1. Jeremy Morley	Chair	Wednesday 31 January	MIT Ōtara
2. Bill Moran	Member	Wednesday 14 February	Online
3. Josie Keelan	Member	Wednesday 28 February	Online
4. John Brockies	Member	Wednesday 28 February	Online
5. Sue McCormack	Ex-officio member	Wednesday 27 March	TBC
Caroline Seelig and Tony Gray	Independent advisors	Friday 26 April	TBC
		Friday 24 May	TBC
		Monday 1 July	TBC
		Friday 9 August	Placeholder
		Friday 30 August	TBC
		Friday 27 September	TBC
		Friday 25 October	TBC
		Friday 29 November	TBC

Appointment and Remuneration Committee - confirmed dates

Name	Role	Meeting dates	Venue
1. Sue McCormack	Chair	Wednesday 17 January	Online
2. Kim Ngārimu	Member	Monday 18 March	Online
3. Bill Moran	Member	Thursday 18 July	
		Monday 18 November	



Health, Safety and Wellbeing Committee - confirmed dates

Name	Role	Meeting dates	Venue
1. Sam Huggard	Chair	Thursday 1 February	
2. Peggy Fairbairn-Dunlop	Member	Monday 25 March	
3. Josie Keelan	Member	Thursday 27 June	
4. Heath Sawyer	Member	Monday 2 September	
5. Sue McCormack	Ex-officio member	Monday 2 December	

Advisory Committees

Advisory Committee Co-Chairs hui

Name	Role	Meeting dates	Venue
Sue McCormack	Council Acting Chair	23 February 2023	Teams
Gus Gilmore	Chief Executive		
Jordan Gush	ILAC Co-Chair		
Dahrian Watene	ILAC Co-Chair		
Heath Sawyer	IKAC Co-Chair		
Warwick Shillito	IKAC Co-Chair		
Josie Keelan	Komiti Māori Co-Chair		
Bentham Ohia	Komiti Māori Co-Chair		

Interim Learner Advisory Committee (ILAC)

Name	Role	Meeting dates	Venue
1. Jordan Gush	Co-Chair	TBC	
2. Dahrian Watene	Co-Chair		
3. Henry Geary	Member		
4. Nina Lee Griffith	Member		
5. Ihongaro	Member		
6. Skyla Flower	Member		
7. Cecily Zhou	Member		

Interim Kaimahi Advisory Committee (IKAC)

Name	Role	Meeting dates	Venue
1. Heath Sawyer	Co-Chair	TBC	
2. Warwick Shillito	Co-Chair		
3. Andrea Armstrong	Member		
4. Ang Cooper	Member		

Name	Role	Meeting dates	Venue
5. Barry Paterson	Member		
6. Craig Ludlow	Member		
7. Henry Ma'alo	Member		
8. Jessica Costall	Member		
9. Jody Takimoana	Member		
10. Linda Aumua	Member		
11. Mary-Liz Broadley	Member		
12. Ramari Raureti	Member		
13. Scott Casley	Member		
14. Keri Youngman	Member		
15. Ali Bahmad	Member		

Interim Māori Advisory Committee

Name	Role	Meeting dates	Venue
1. Teorongonui Josie Keelan	Co-Chair	Monday 11 March	Online
2. Bentham Ohia	Co-Chair		
3. Dahrian Watene	ILAC representative		
4. Glenda Taitua	Member		
5. Jasmine Te Hira	Member		

Te Poari Akoranga

Name	Role	Meeting date	Venue
1. Kieran Hewitson	Co-Chair (Delegate for DCE Ako Delivery)	Friday 1 March	Teams
2. Deborah Young	Co-Chair (Ako Excellence Director)	Thursday 28 March	Teams
3. Gus Gilmore	Member (Chief Executive)	Monday 29 April	Teams
4. Paora Ammunson	Member (DCE Te Tiriti Outcomes)	Friday 24 May	Teams
5. Andrew McSweeney	Member (DCE Learner and Employer Experience and Attraction)	Monday 1 July	Teams
6. Fiona Moyer	Member (Co-Chair Te Ohu Whakahaere Academic Quality)	Friday 26 July	Teams
7. Glynnis Brook	Member (Co-Chair Te Ohu Whakahaere Appeals)	Friday 30 August	Teams
8. Diane Lithgow	Member (Co-Chair Te Ohu Whakahaere Approvals)	Friday 27 September	Teams
9. Fiona Beals	Member (Co-Chair Te Ohu Whakahaere Rangahau, Research and Postgraduate)	Friday 25 October	Teams
10. Henry Geary	Member (Learner nominated by Interim Learner Advisory Committee)	Friday 29 November	Teams
11. Vacant	Member (Rohe 1 business division Academic Committee Chair)		
12. Vacant	Member (Rohe 2 business division Academic Committee Chair)		
13. Vacant	Member (Rohe 3 business division Academic Committee Chair)		
14. Vacant	Member (Rohe 4 business division Academic Committee Chair)		
15. Vacant	Member (Kaimahi Māori nominated by Komiti Māori)		
16. Vacant	Member (Ākonga Māori nominated by Komiti Māori)		



Te Pūkenga Council Register of Interests

As at 8 December 2023

Name	Interest	Nature of Interest
Sue McCormack Acting Chair	Kiwirail	Deputy Chair
	Canterbury Earthquakes Insurance Tribunal	Judicial Officer
	University of Canterbury	Past Chancellor
	Dress for Success	Honorary solicitor
Heath Sawyer Member	Te Pūkenga staff member	Employee
Jordan Gush Member	Peseta Sam Lotu-liga, Executive Director Ako Delivery Te Pūkenga	Uncle
	Plumbers and Gasfitters Board	Mother is a member
Teorongonui Josie Keelan Member	Te Pūkenga: Unitec	Supervisor
Kim Ngārimu Member	Medical Council of New Zealand	Council member
	Waitangi Tribunal	Member
	NTK Limited and Tāua Ltd	Director and shareholder
	Herewini Te Koha, Previous CE of Te Rūnanganui o Ngāti Porou, signatory to regional submissions on RoVE	Ex-Husband
	Evolution Healthcare	Director
	Ministry of Health and Waka Kotahi (consulting contracts with Tāua Ltd)	Consultant
	Te Aka Whai Ora Māori Health Authority	Deputy Chair
John Brockies Member	Resolve Group Ltd	Director
	Walworth Ltd	Director

Tagaloatele Dr Peggy Fairbairn-Dunlop Member	UNESCO	Social Science Commissioner
	Vinepa Trust	Patron, Board Member
	Pacific Talk about Education and Learning PLD Pilot	Member of Consulting Team
Jeremy Morley Member	Wellington Free Ambulance	Contractor
	Te Kupenga – Catholic Leadership Institute (A registered PTE)	Contractor
	Racing New Zealand	Director
	Warwick Trust	Settlor, Trustee, and Beneficiary
	YW/Petone Hockey Club Inc	Treasurer
	Wellington Over 60s Cricket	Treasurer
	Wellington Bridge Club Inc	Honorary Auditor
	Caritas NZ Inc	Financial and Commercial Advisor
Sam Huggard Member	350 Aotearoa Charitable Trust	Trustee
	Ministerial Strategic Advisory Group on Trade	Member
	New Zealand Educational Institute Te Riu Roa	Employee
Bill Moran Member	High Performance Sport New Zealand	Director
	WorkSafe NZ	Deputy Chair
	Southern Generation LP	Chair
	Pioneer Energy	Director
	Chamber Music at the World's Edge Trust USA	Chair
	Youthtown Inc	Trustee

	Youthtown Foundation	Trustee
	Parliamentary Education Trust	Trustee
	New Zealand Symphony Orchestra Foundation	Trustee
	Iti Kōpara Charitable Trust	Trustee
	Hoops and Life Awhi Trust	Trustee
	Sport New Zealand	Director



Minutes for Te Pūkenga Council 8 February 2024 ordinary meeting

08/02/2024 | 09:30 AM - Auckland, Wellington New Zealand Standard Time

MITO offices, 50 Customhouse Quay, Wellington

Attendees (10)

John Brockies; Jeremy Morley; Tagaloatele Peggy Fairbairn-Dunlop; Jordan Gush; Teorongonui Josie Keelan; Heath Sawyer; William Moran; Sue McCormack; Kim Ngarimu; Sam Huggard

In attendance:

Gus Gilmore (Acting Chief Executive, items 1-16), Rebecca Donne (Council Secretary - minutes), Andrew McSweeney (DCE Learner and Employer Experience and Attraction, items 1-16), Paora Ammunson, DCE Tiriti Outcomes, items 1-16), Ziena Jalil (Chief of Staff, items 1-8), Michelle Teirney (Chief Financial Officer, items 1-8), Cas Carter (Communications Director, items 1-8), Kieran Hewitson (Co-Chair Te Poari Akoranga, item 5.1), Garth Gulley (Wellbeing and Safety Director, item 10.2).

Karakia timatanga

The meeting opened at 9.54am with karakia delivered by Jordan Gush.

Open Agenda

1. Welcome/apologies/notices

- Kim Ngarimu is attending online and will be an apology from 1pm
- Peggy Dunlop is attending online for the open portion of meeting and will attend in person for the closed portion

2. Administration (open)

2.1 Council membership, calendar and schedule of committees

Council noted the membership terms and schedule of meetings for 2024. It also noted that this is subject to change once a Chief Executive is appointed.

2.2 Register of interests

The Acting Chair reminded members to declare any agenda items where a conflict arises between their role as a Te Pūkenga Council member and any private or other external interest they may have and to stand aside from decision making in respect of that item.

No additional interests were declared.

2.3 Minutes (draft) of the meeting held 6 December 2023 (ordinary meeting)

There were no matters arising from the open minutes.

RESOLVED (J. Morley/J. Gush)

That the Council approve the minutes of Te Pūkenga Council open meeting held on 6 December 2023 as a true and correct record.

CARRIED

3. Acting Chief Executive's report

Te Pūkenga Council received the report titled 'Chief Executive's Report to Council – Open Session' and noted the update on current issues, key achievements and highlights arising during the reporting period, in particular that Management have continued to engage with officials and strong progress has been made on disestablishment actions.

The Council acknowledged the excellent results in midwifery and nursing.

4. Strategy

4.1 Revised 2024 Governance workplan

Te Pūkenga Council received the updated 2024 Governance workplan and noted that this includes legislative requirements but will iterate again once changes as a result of the Minister's letter of expectation become clearer.

The Council provided feedback that Advisory Committee meetings have not yet been scheduled.

The Committee discussed whether 6-monthly workshops on disestablishment are frequent enough and agreed to work with the Chief Executive once they are appointed on the cadence of workshops.

ACTION: Schedule meeting for Advisory Committee Co-Chairs to meet with Council Chair (Assignee(s): Rebecca Donne; Due Date: 23/02/2024)

ACTION: Include Te Tiriti monitoring in the next version of the workplan. (Assignee(s): Gus Gilmore; Due Date: 14/03/2024)

5. Reports from and relating to Committees

5.1 Te Poari Akoranga Terms of Reference

The Co-Chair of Te Poari Akoranga and the Acting Chief Executive advised Council that the proposed Terms of Reference ensure academic governance responsibilities are aligned to the Minister's letter of expectation and expressed their confidence that the members proposed by the changes to the Terms of Reference will give good academic leadership. The Council noted that fees have been reviewed to ensure that they are consistent with the Cabinet Fees Framework for learners.

The Council enquired about communication of the changes to outgoing members, and clarified that Peggy Fairbairn-Dunlop (and any other Council members who wish to) could continue to attend Te Poari Akoranga meetings.

The Council noted that future appointments will be required for a kaimahi Māori and an ākonga Māori which have been nominated by Komiti Māori, and that Te Poari Akoranga will consider whether additional members need to be co-opted to ensure we have enough members with academic governance experience and may recommend these to Council for appointment in future.

RESOLVED (B. Moran/H. Sawyer)

That Te Pūkenga Council:

- a. Receive the report titled 'Te Poari Akoranga Terms of Reference';
- b. Approve Te Poari Akoranga Terms of Reference;
- c. Approve the remuneration for learner members of Te Poari Akoranga; and
- d. Appoint the following members to Te Poari Akoranga:
 - Kieran Hewitson, delegate of DCE Ako Delivery (Co-Chair)
 - Deborah Young, Ako Excellence Director (Co-Chair)
 - Paora Ammunson, Pourangi Hua Tiriti | Deputy Chief Executive Tiriti Outcomes
 - Andrew McSweeney, Pourangi Ākonga me te Ahumahi | DCE Learner and Employer Experience and Attraction
 - Fiona Moyer, Co-Chair Te Ohu Whakahaere Academic Quality
 - Henry Geary, enrolled learner nominated by the Interim Learner Advisory Committee of Te Pūkenga;

CARRIED

RESOLVED (B. Moran/J. Gush)

That Te Pūkenga Council:

- e. Delegate to the Co-Chairs of Te Poari Akoranga to appoint:
 - One Co-Chair each from Te Ohu Whakahaere Appeals, Te Ohu Whakahaere Approvals, and Te Ohu Whakahaere Rangahau Research and Postgraduate; and
 - One Chair (or delegate) of a business division Academic Committee from each Rohe.

CARRIED

ACTION: Provide update on rescoping of Programme Unification. (Assignee(s): Gus Gilmore, Paora Ammunson; Due Date: 14/03/2024)

ACTION: Write to outgoing members of Te Poari Akoranga to thank them for their service (Assignee(s): Sue McCormack; Due Date: 28/03/2024)

5.2 Report from open portion of Finance Risk and Audit Committee held 31 January 2024

The Chair of the Finance Risk and Audit Committee provided an overview of the meeting, noting that:

- The proposed Terms of Reference merge the two previous terms of reference with a change to increase membership to seven potential members, with up to two of those able to be independent and to give governance and oversight of disestablishment to the Committee.
- The finance strategy and plan will no longer be reported on as these are largely redundant.
- The Committee discussed whether more content from closed portion could be made available to the public and will continue to work through this.

RESOLVED (B. Moran/J. Morley)

That Te Pūkenga Council:

1. *receive the verbal and written update from the open portion of the Finance Risk and Audit Committee meeting held on 31 January 2024 at MIT Ōtara campus in Auckland; and*
2. *approve the draft Finance Risk and Audit Committee Terms of Reference.*

CARRIED

6. Correspondence

There is no correspondence to note in the open session.

7. He take atu anō | Any other business (open)

No other business was raised.

8. Resolution to exclude the public

RESOLVED (J. Brockies/J. Morley)

That the public be excluded from the remainder of the meeting. This is made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 (LGOIMA) (noting Te Pūkenga Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies) and the particular interests protected by section 9 of the Official Information Act 1982 (OIA) which would be prejudiced by the holding of the relevant parts of the proceedings of the meeting in public. The general subject of each matter to be considered while the public is excluded and the reason for passing the resolution in relation to each matter are as per the tables below:

Item	General subject of each matter to be considered	Section(s)
9.	Administration	
9.1	Minutes of the closed portion of meeting held 6 December 2023	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
9.2	Minutes of the extraordinary e-meeting held 14 December 2023 re borrowing consent	Section 9(2)(b)(ii) OIA Section 9(2)(i) OIA Section 9(2)(j) OIA
9.3	Minutes of the extraordinary meeting held 15 December 2023	Section 9(2)(a) OIA Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
9.4	Minutes of the out-of-cycle e-meeting held 16 December 2023	Section 9(2)(a) OIA Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(h) OIA Section 9(2)(i) OIA
9.5	Minutes of the out-of-cycle e-meeting held 20 December 2023 re Statement of Performance Expectations	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
9.6	Minutes of the out-of-cycle e-meeting held 17 January 2024 to appoint an Acting Chief Executive	Section 9(2)(a) OIA Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(h) OIA Section 9(2)(i) OIA
9.7	Minutes of the out-of-cycle e-meeting held 25 January 2024	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
9.8	Ngā mahi hei Actions	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
10.	Monthly reports	
10.1	Acting Chief Executive's report	Section 9(2)(b)(ii) OIA

Item	General subject of each matter to be considered	Section(s)
		Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
10.2	Wellbeing and Safety monthly report	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
11.	Disestablishment	
11.1	Verbal update on disestablishment	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
11.2	Appointment of regional advisors	Section 9(2)(a) OIA Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
11.3	Update on the close-down of Tāraia te anamata – Creating our futures structure	Section 9(2)(h) OIA Section 9(2)(i) OIA
12.	Risk and compliance	
12.1	Quarterly report to TEC for noting	Section 9(2)(g)(ii) OIA Section 9(2)(k) OIA
13.	Reports from Committees	
13.1	Report from Appointment and Remuneration Committee held 17 January 2024	Section 9(2)(a) OIA Section 9(2)(g)(ii) OIA
13.2	Report from closed portion of Finance Risk and Audit Committee held 31 January 2024	Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
13.3	Report from Health Safety and Wellbeing Committee held 1 February 2024	Section 9(2)(g)(ii) OIA
14.	Inwards correspondence (confidential)	
14.1	Temporary Increase in Delegation for Director of ConCOVE – MIT Business Division 8 January 2024	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA
14.2	Email from Chief Executive, Civil Contractors New Zealand Inc 26 January 2024 re Industry Training	Section 9(2)(b)(ii) OIA
15.	Outwards correspondence (confidential)	
15.1	Letter to Minister for Tertiary Education and Skills 8 December 2023	Section 9(2)(b)(ii) OIA

Item	General subject of each matter to be considered	Section(s)
		Section 9(2)(g)(ii) OIA
15.2	Letter to Minister for Tertiary Education and Skills 8 December from Murray Strong advising his resignation	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA
15.3	Letter to Minister for Tertiary Education and Skills 15 December 2023	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA
15.4	Letter to Minister for Tertiary Education and Skills 23 January 2024	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA
15.5	Letter to Chief Executive, Civil Contractors New Zealand Inc 1 February 2024 re Industry Training	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA
16.	Any other closed business (confidential)	Section 9(2)(a) OIA Section 9(2)(g)(ii) OIA Section 9(2)(h) OIA Section 9(2)(i) OIA Section 9(2)(j) OIA
17.	Council only time	
17.1	Appointment of Chief Executive	Section 9(2)(a) OIA Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(j) OIA

Interests

Section	Interest
Section 9(2)(a) OIA	To protect the privacy of natural persons, including that of deceased natural persons.
Section 9(2)(b)(ii) OIA	To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.
Section 9(2)(g)(ii) OIA	To maintain the effective conduct of public affairs through the protection of such Ministers, members of organisations, officers, and employees from improper pressure or harassment.
Section 9(2)(h) OIA	To maintain legal professional privilege.

Section	Interest
Section 9(2)(i) OIA	To enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities.
Section 9(2)(j) OIA	To enable the organisation to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).
Section 9(2)(k) OIA	To prevent the disclosure or use of official information for improper gain or improper advantage.

And that certain employees from Te Pūkenga be permitted to remain at the meeting, after the public has been excluded, because of their specific knowledge in relation to the above items namely:

- *Keri-Anne Tane*
- *Garth Gulley*
- *Michelle Teirney*

This knowledge, which will be of assistance in relation to the matters above to be discussed, is relevant to those matters because they have assisted in the progression of such matters.

CARRIED

The meeting closed at 2.23pm.

Pūrongo Kaunihera a Te Pūkenga | Council Report

14 March 2024

Title	Chief Executive's Report to Council – Open Session
Provided by	Gus Gilmore, Tumuaki Chief Executive
For	Information

Te Taunaki | Recommendation(s)

It is recommended that Te Pūkenga Council:

a.	Receive the report titled 'Chief Executive's Report to Council – Open Session';
b.	Note the update on current issues, key achievements and highlights arising during the reporting period.

Kōrero Whakapōpoto | Executive Summary

8. We continue to undertake activities that will prepare Te Pūkenga for disestablishment, aligning to the Minister's Letter of Expectation (LoE) while ensuring we meet our current legislative and Charter requirements, including delivering on the Statement of Performance Expectations, and managing our financial position, compliance and risk profile.
9. We are working closely with government agencies, sharing information and data to support their advice to the Minister to inform her thinking for the structure of the vocational education system. We are also regularly updating the Minister on our activities to prepare for disestablishment.
10. A key focus for Te Pūkenga in February has been undertaking consultation with kaimahi (staff) impacted by our 2023 Tāraia te anamata | Creating our futures structural changes. We have engaged approximately 7,400 kaimahi via letter and approximately 400 kaimahi through one-on-one meetings where the impact on their employment was greater than just a change in reporting line. We expect to communicate final decisions in the week of 18 March.
11. We have advanced an exercise to review activities that need to be stopped, begun and continued considering the Minister's LoE.
12. All these activities have occurred at pace while also continuing to deliver on our core role of delivering and supporting vocational education across the motu.
13. We received a lot of positive media coverage focused on increasing enrolments and the beginning of the academic year across several Regional Business Division. This coverage has been important in highlighting that while there is some uncertainty about the future structure of the vocational education system, there remains a clear purpose and demand for vocational skills training.

Ngā mahi matua i te wā o te pūrongo | Key activity during reporting period

Enrolments

1. It is pleasing to see an increase in both domestic and international enrolments across our Regional Business Divisions.

Regional business divisions

2. As of 16 February 2024, regional business divisions have seen a 7.4% increase in total enrolments in 2024 compared to the same period in 2023. For domestic enrolments, this increase is 3.9% and international enrolments this increase is 71%.
3. We are still within the “withdrawal” period for enrolments in the Single Data Return for funding purposes therefore any withdrawals during this period may impact on regional business division forecasts for 2024.

Work-based learning (WBL) divisions

4. As of 31 January 2024, work-based learning divisions are indicating reductions of 19% in 2024 compared to 2023 for active learners as of 31 January. However, given enrolment patterns in WBL training are not constrained to an annual cycle, point in time comparisons can be less informative than for regional business division enrolments.
5. The fall in active learners is attributed to the significant increase in private training establishments competing in the industry training space and a decline in economic activity.

Progressing disestablishment

Kaimahi consultation process

14. Our consultation process with staff impacted by our 2023 Tāraia te anamata | Creating our futures structural changes began on 12 February 2024 and remains on track.
15. Following discussions with unions, we received agreement to close the consultation at 5pm, 28 February (standard consultation periods outlined in union contracts are 20-28 days).
16. Kaimahi letters were distributed on 14 February proposing to revert to previous structures by restoring disestablished positions and unwinding or not proceeding with other changes (such as reporting line and title changes). These letters detailed the options available to them and how to share their feedback, preferences, and any concerns.
17. Approximately 7,400 staff received a letter outlining proposals for consultation based on their individual employment situation. Managers held one-on-one meetings with approximately 400 staff where the impact on their employment was greater than just a change in reporting line. Media interest in this consultation so far has been low.
18. We are currently considering feedback received through the consultation. These will be presented to the Executive Leadership Team (ELT) with communication of decisions and letters to kaimahi planned to be released in the week of 18 March.



Te Pūkenga branding

19. ELT approved a revised approach to branding to respond to the Minister's LoE.
20. The overarching principle is to move away from any further investment in, and the roll-out of, Te Pūkenga branding. Until such time as the future direction is known, we will move back to the previous 24 individual business division brands.
21. The move back to individual business division brands needs to be managed within the context of a financially constrained organisational environment and in a way that reflects the legal responsibilities of continuing to be a single organisation.
22. New Zealand Qualification Authority (NZQA) rules require that the logo of the awarding authority (under the Education and Training Act 2020) must be included on qualifications awarded. Until legislative changes are made to enact the disestablishment of Te Pūkenga and the establishment of future entities, the awarding institution is Te Pūkenga – New Zealand Institute of Skills and Technology.
23. As such, we will continue with co-branding on all Te Pūkenga qualifications, until such time as Te Pūkenga ceases to be the awarding authority.
24. ELT approved the Southern Institute of Technology (SIT) business division to reinstate the SIT zero fees scheme for SIT2LRN across New Zealand. In 2023, this was limited to Southland residents only. We consider this aligns with the Government's intention as outlined in the Minister's LoE.

Disestablishment workshop with officials

25. On 7 February we participated in a workshop with senior officials from TEC, the Ministry of Education and the NZQA. This was a crucial step in developing a joint approach to how the programme of disestablishment is structured and how we work closely and transparently with agencies to support the process of disestablishment.

Transitional programme approval

26. As part of the Reform of Vocational Education, the role of supporting work-based training arranged by Transitional Industry Training Organisations (TITOs) shifted to Te Pūkenga and other providers selected by the TEC as receiving organisations.
27. To facilitate the transfer of training functions and learners, the NZQA granted temporary approval to receiving organisations for TITO programmes of industry training. These temporary approvals were designed to allow receiving organisations to understand the delivery of the programmes before deciding how to manage them in the future. We had previously submitted a workplan identifying how and when we would replace these Transitional Programmes with Programmes of Study.
28. Given the Minister's LoE, NZQA has approved our request to pause this work until the end of 2024. We expect that by this time the structure of new entities and work-based learning components will be known.
29. While the full review and replacement work may be paused, NZQA expects Te Pūkenga to continue to maintain transitional programme approval and accreditation.

China Ministry of Education alliance

30. Following our signing of the China New Zealand Memorandum of Arrangement in August 2023, with China's Ministry of Education (CMoE), we are continuing to progress our work on the vocational education alliance (made up of CMOE and the 30 participating Chinese education organisations). We consider the opportunities presented from the alliance will benefit the sector regardless of the structure of the vocational system.
31. This alliance has the potential to open the Chinese market to significant sub-degree / vocational training programmes. This initiative was one of five key priorities signalled by the CMoE during the Prime Minister's visit last year, and his own visit to New Zealand later in the year.
32. The sponsorship of the CMoE is significant and the key enabler that has not been available to individual polytechnics in the past. With the CMoE, we are planning a high-profile in-market launch of the alliance in early 2024. We are currently setting up regional teams to review opportunities with Chinese counterparts across six fields of study – early childhood education, cross border e-commerce, new energy vehicles, aged healthcare, and culinary.

Weltec/Whitireia early childhood education centres

33. On 19 January, the Rohe 3 Regional Executive Director consulted affected kaimahi about the future of the childcare centres run by Whitireia and WelTec. This consultation provided the rationale and proposed options including, closure of one or both centres; keeping the centres open; increasing fees; or selling the centres on a going concern basis.
34. The consultation closed on 16 February with final decisions announced on 1 March 2024. The final decision was to close the ECE centres at the Petone and Porirua campuses on 31 May 2024.
35. We received 16 submissions during the consultation period, 19 January – 16 February 2024. Overall, feedback focused on several key themes:
 - unawareness of the financial challenges
 - fees
 - availability at other childcare centres
 - benefits to the wider Whitireia and WelTec business division
36. We responded to feedback in the decision document. We also considered three alternative options for the centres. We decided that these were either not viable or appropriate.
37. Currently, the centres have 12 full-time positions occupied by both full-time permanent and casual kaimahi. Around 65 learners attend the centres.

TEC Investment Plan guidance released

38. On 29 February the Tertiary Education Commission published its [Investment Plan Guidance](#) for tertiary education organisations that need to submit an Investment Plan from 1 January 2025. This includes Te Pūkenga and/or the future entities created from its disestablishment.
39. Proposed Investment Plans for 2025 are due to the TEC on 5 July 2024. Given the current uncertainty of the structure of the vocational system at this stage, we are engaging with TEC to



discuss the requirements for our Investment Plan. We have requested a flexible approach that minimises the compliance of the Investment Plan process while ensuring that legislative requirements are met.

40. For 2025, TEC's focus areas are:
 - its continued approach to learner success to achieve system-wide equity of educational outcomes
 - prioritising its investment for greatest impact on the network of provision, and
 - supporting its commitment to honouring Te Tiriti o Waitangi.
41. It has also noted that it may need to make further prioritisation decisions due to any Government decisions in a fiscally constrained environment may affect the total funding available for Vote Tertiary Education. We are expecting that TEC will provide further information in Supplementary Plan Guidance following Budget 2024.
42. The Plan Guidance at this stage does not take into account any decisions the Minister may make about the Unified Funding System or the structure of the vocational education system.

Pūrongo Kaunihera a Te Pūkenga | Council Report

14 March 2024

Title	1 March 2024 Te Poari Akoranga hui - open portion
Provided by	Kieran Hewitson and Deborah Young, co-chairs Te Poari Akoranga
Author	Louise Courtney, Governance Advisor
For	Information

Te Taunaki | Recommendation(s)

It is recommended that Te Pūkenga Council:

a.	Receive the report titled '1 March 2024 Te Poari Akoranga hui open portion / public excluded portion'; and
b.	Approve that Doug Pouwhare be co-opted to Te Poari Akoranga;
c.	Note that under their delegation received from Council on 8 February 2024 to appoint one Co-Chair each from Te Ohu Whakahaere Appeals, Te Ohu Whakahaere Approvals, and Te Ohu Whakahaere Rangahau Research and Postgraduate, the Co-Chairs of Te Poari Akoranga have appointed Glynnis Brook, Diane Lithgow, and Fiona Beals, to Te Poari Akoranga;
d.	Note that Te Poari Akoranga approved its workplan and that of ngā ohu whakahaere for 2024;
e.	Note that Te Poari Akoranga endorsed changes and amendments made to Te Kawa Maiooro which were approved by the Chair of te Ohu Whakahaere Quality under sub-delegation from Te Poari Akoranga; and
f.	Note that Te Ohu Whakahaere Approvals approved the following programmes for submission to NZQA: <ul style="list-style-type: none"> • 2303 New Zealand Certificate in Contact Centres (Level 3) (subject to incorporation of changes requested by te Ohu). • 2552 New Zealand Diploma in Applied Science (Level 5) • 2553 New Zealand Diploma in Applied Science (Level 6) • 3715 NZQF Diploma in Computer Applications • 3716 NZQF Diploma in Networking • 3717 NZQF Diploma in Engineering • 3708-2 New Zealand Certificate in Scaffolding (General) (Level 3). • 3710-2 New Zealand Certificate in Scaffolding (Trade) (Level 4).

Te Tāhuhu Kōrero | Background

Te Poari Akoranga | The Academic Board (Te Poari) met on 1 March 2024 online via Microsoft Teams. This was the first hui of the board under the new terms of reference. Warwick Pitts attended

as a delegate for Andrew McSweeney, and Gus Gilmore was an apology. The summary below provides an overview of some key discussions and decisions by Te Poari during the open portion.

Te Poari Akoranga membership and meeting schedule calendar 2024

Te Poari Akoranga noted that members from business division academic committees are still being sought through the Rohe co-leads and that Pacifica and more work-based learning representation is needed on the Committee. It recommended to Council to appoint Doug Pouwhare to Te Poari Akoranga. Doug was a member of Te Poari Akoranga prior to the changes to the Terms of Reference.

2024 workplan

Te Poari Akoranga approved its workplan and that of ngā ohu whakahaere for 2024. It noted that Te Ohu Whakahaere Ako and Ōritetanga would be disestablished.

Ngā Ohu Whakahaere o Te Poari Akoranga

Te Poari Akoranga received reports from recent meetings of the ohu whakahaere:

- Ako held 23 November 2023.
- Approvals held 24 January 2024 and 14 February 2024.
- Appeals held 29 November 2023 and 21 February 2024.

Key matters from these meetings are:

- An updated version of Te Kawa Maiorooro was approved by the Quality Chair. Changes were required to align with the Minister’s Letter of Expectations.
- Resignation was received from Te Ohu Whakahaere Ako co-chair M. Alsford, Te Ohu Whakahaere Appeal co-chair M. Rawiri and members A. Whelan-Kopa, M. Naufahu.
- Appeals provided feedback on the ‘Ākonga Concerns and Complaints Process’.
- Approvals approved a number of programmes for submission to NZQA:
 - 2303 New Zealand Certificate in Contact Centres (Level 3) (subject to incorporation of changes requested by te Ohu).
 - 2552 New Zealand Diploma in Applied Science (Level 5)
 - 2553 New Zealand Diploma in Applied Science (Level 6)
 - 3715 NZQF Diploma in Computer Applications
 - 3716 NZQF Diploma in Networking
 - 3717 NZQF Diploma in Engineering
 - 3708-2 New Zealand Certificate in Scaffolding (General) (Level 3).
 - 3710-2 New Zealand Certificate in Scaffolding (Trade) (Level 4).

Other items

Te Poari Akoranga discussed ongoing assurance to regulatory bodies such as the New Zealand Qualifications Authority and noted that work would be required to ensure assurance could be provided by WBLs which do not have academic committees.



Te Poari Akoranga received clarification that Te Whatu Kairangi nominations would be managed by business divisions and Te Poari Akoranga provided feedback that these nominees should be celebrated in Ngā Taipitopito.

Ngā Tāpiritanga | Appendices

[Appendix 1: Te Poari Akoranga 1 March 2024 hui – open portion](#)

Pūrongo Kaunihera a Te Pūkenga | Council Report

14 March 2024

Title	Report from open portions of the Finance Risk and Audit Committee 14 and 28 February 2024
Provided by	Jeremy Morley, Committee Chair
Author	Haley Passmore, Governance Advisor
For	Approval

Te Taunaki | Recommendation(s)

It is recommended that Te Pūkenga Council:

a.	receive the verbal and written update from the open portion of the Finance Risk and Audit Committee online meeting held on 14 February 2024;
b.	receive the verbal and written update from the open portion of the Finance Risk and Audit Committee online meeting held on 28 February 2024; and
c.	approve Sue McCormack, Jeremy Morley and Bill Moran to be added to the current authorised bank signatories and that Peter Winder and Murray Strong are removed as bank signatories.

Te Tāhuhu Kōrero | Background

The Finance Risk and Audit Committee (the Committee) met on 14 and 28 February 2024 in online meetings. Bill Moran and Sue McCormack were apologies for the meeting held on 28 February. Caroline Seelig and Tony Gray were in attendance as advisors for both meetings. The Committee considered the following items:

Committee workplan 2024

At both meetings, the Committee agreed on amendments to the proposed workplan to align to the new operating environment.

Bank signatories

The Committee noted that because of recent changes in Council and Executive leadership, it is necessary to review the current bank account signatories to ensure appropriate continuity of operational treasury matters. It recommends that Council approve Sue McCormack, Jeremy Morley and Bill Moran be added to the current authorised bank signatories and that Peter Winder and Murray Strong are removed as bank signatories.

Late item re: Official Information Act request

On 28 February the Committee resolved to discuss a new item 'Official Information Act request in response to the Minister of Tertiary Education and Skills' Letter of Expectations' on the public excluded agenda and noted the following:

- that the late item 'Official Information Act request in response to the Minister of Tertiary Education and Skills' Letter of Expectations' was not on the agenda because it was not prepared until 26 February 2024;
- that the late item 'Official Information Act request in response to the Minister of Tertiary Education and Skills' Letter of Expectations' cannot be delayed until a subsequent meeting because a response is required before 1 March 2024; and
- that under the Local Government Official Information and Meetings Act, no resolution, decision, or recommendation may be made in respect of the item except to refer the item to a subsequent meeting of the local authority for further discussion.

Frequency of committee meetings

On 28 February the Committee agreed to move to monthly meetings from 27 March 2024.

Ngā Tāpiritanga | Appendices

[Appendix 1: Open agenda 14 February 2024 Finance Risk and Audit Committee meeting](#)

[Appendix 2: Open agenda 28 February 2024 Finance Risk and Audit Committee meeting](#)



Level 2, Wintec House
Cnr Anglesea and Nisbet St.
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16 February 2024

Minister for Tertiary Education and Skills
Parliament Buildings
Wellington 6160

Tēnā koe Minister

**Notice of Appointment – Section 100 Crown Entities Act 2004 (Act) – OP Education Foundation Trust
(Otago Polytechnic)**

This letter is to advise that Te Pūkenga – New Zealand Institute of Skills and Technology intends to appoint Megan Pōtiki as a trustee of the OP Education Foundation Trust with effect from 4 March 2024. The OP Education Foundation Trust relates to the Otago Polytechnic.

The Trust Deed requires that there must be at least two trustees who are also employees of Te Pūkenga ("TP Appointed Trustee"). Megan Gibbons was a TP Appointed Trustee of the Trust however her employment has now ceased and is therefore removed as a trustee.

In order to comply with the Trust Deed, a new TP Appointed Trustee, Megan Pōtiki, is to be appointed in place of the removed trustee.

This appointment will be made on 4 March 2024.

Ngā mihi



Sue McCormack
Acting Chair, Te Pūkenga Council

cc: Mr Tim Fowler, Chief Executive, Tertiary Education Commission



Te Pūkenga Council Meeting

7. Resolution to exclude the public

That the public be excluded from the meeting. This resolution will be made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 (LGOIMA) (noting Te Pūkenga Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies) and the particular interests protected by section 9 of the Official Information Act 1982 (OIA) which would be prejudiced by the holding of the relevant parts of the proceedings of the meeting in public.

The general subject of each matter to be considered while the public is excluded and the reason for passing the resolution in relation to each matter are as follows:

Item	General subject of each matter to be considered	Section(s)
8.	Administration	
8.1	Minutes of the closed portion of the meeting held 8 February 2024	Section 9(2)(a) OIA Section 9(2)(g)(ii) OIA
8.2	Minutes of the extraordinary e-meeting held 27-29 February 2024 re Additional Specialist Advisors	Section 9(2)(a) OIA Section 9(2)(g)(ii) OIA
8.3	Minutes of extraordinary e-meeting held 6-7 March re Emeritus Professor nomination	Section 9(2)(a) OIA Section 9(2)(g)(ii) OIA
8.4	Ngā mahi hei Actions	Section 9(2)(g)(ii) OIA
9.	Monthly reports	
9.1	Chief Executive's report	Section 9(2)(g)(ii) OIA Section 9(2)(h)
9.2	Wellbeing and Safety monthly report	Section 9(2)(g)(ii) OIA Section 9(2)(h) OIA Section 9(2)(j) OIA

Item	General subject of each matter to be considered	Section(s)
10.	Disestablishment progress update	Section 9(2)(g)(ii) OIA
11.	Risk and compliance	
11.1	Academic-related risks and opportunities to support transition of mahi to new entities in a safe way	Section 9(2)(i) OIA
12.	Reports from and relating to Committees	
12.1	Report from closed portion of Te Poari Akoranga held 1 March 2024 and e-meeting held 5-6 March 2024	Section 9(2)(a) OIA Section 9(2)(g)(ii) OIA
12.2	Reports from closed portion of Finance Risk and Audit Committee meetings <ul style="list-style-type: none"> - 14 February 2024 - E-meeting 15-16 February 2024 - 28 February 2024 	Section 9(2)(g)(ii) OIA Section 9(2)(h) OIA Section 9(2)(i) OIA Section 9(2)(j) OIA
12.3	Verbal update from Interim Māori Advisory Committee meeting held 11 March 2024	Section 9(2)(g)(ii) OIA
12.4	Appointments to Council Committees from 1 April 2024	Section 9(2)(g)(ii) OIA
13.	Inwards Correspondence	
13.1	Letter from Chief Executive Water New Zealand 23 February 2024 re upcoming changes at Te Pūkenga	Section 9(2)(b)(ii) OIA
13.2	Letter from Prof. Douglas G. Sutton 6 March 2024 re Whangārei Knowledge Hub	Section 9(2)(b)(ii) OIA
15.	He take atu anō Any other business	Section 9(2)(a) OIA Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA

Item	General subject of each matter to be considered	Section(s)
		Section 9(2)(h) OIA Section 9(2)(i) OIA Section 9(2)(j) OIA

Interests

Section	Interest
Section 9(2)(a) OIA	To protect the privacy of natural persons, including that of deceased natural persons.
Section 9(2)(b)(ii) OIA	To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.
Section 9(2)(g)(ii) OIA	To maintain the effective conduct of public affairs through the protection of such Ministers, members of organisations, officers, and employees from improper pressure or harassment.
Section 9(2)(h) OIA	To maintain legal professional privilege.
Section 9(2)(i) OIA	To enable a Minister of the Crown or any public service agency or organisation holding the information to carry out, without prejudice or disadvantage, commercial activities.
Section 9(2)(j) OIA	To enable a Minister of the Crown or any public service agency or organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).